



## ANGEL FLIGHT EAST

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### **Post Sign Up**

1. Contact pax when itinerary received, but at least 24 hrs before flight; confirm pick up location (a/p and FBO), weights; provide contact info
2. If linking mission, contact linking pilot(s); confirm pick up a/p & FBO and contact info; agree on alternate airport if necessary
3. Communicate any changes to AFE Staff

### **Day of Flight**

1. Provide patient with updated ETA, if expected to be substantially different
2. If this is first flight in GA plane, provide reassuring, but realistic expectations for flight.
3. Stress need for sterile cockpit at busy times
4. Review sounds unique to your plane (chimes, gongs on changes in settings, altitude, thud when gear goes down, locks, prop pitch changes etc)
5. Safety Review (general safety on tarmac, how to enter/exit plane, emergency exit, use of seat belt, headset, etc.)



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### **In Flight**

1. Sterile cockpit reminder on takeoff/landing environment
2. Use judgement when/if to engage pax in operation of plane; landmarks if VFR

### **Post Flight**

1. Pictures for AFE
2. Escort pax to terminal/FBO ops, as appropriate
3. Submit pilot report on VPOIDs

**In case of emergency:  
Call (215) 358-1900**

